



Relocation Services Offer

# Relocation Services & Orientation

## Expatriate family tour

- transfer from the airport to the hotel
- overview the local residential market, with complete information regarding the various types of properties based on location, size and standards
- properties presentation & visits, based upon the client's requirements, family size and budget
- details concerning the public transportation in the residential areas

## Infrastructure detailing

- most important facts of the country
- do's and don'ts
- public transport system
- driving the car
- leisure facilities
- public holidays
- emergency numbers – police, fire brigade, ambulance
- pharmacies, hospitals, train stations
- cleaning shops, grocery shops
- schools
- different living areas, rent contract, cost of living
- **"Discover Bucharest" - our custom 62 page complimentary city guide**

## School assistance

- clarification of the Romanian school system
- international/public schools overview
- making appointments with the schools
- visiting the schools
- assistance at registration



During the almost 20 years in business TUDOR ESTATES has been the go-to agent for expats relocating to Romania, with over 600 families choosing our professional services in the past two years alone.

Having a long standing partnership with international businesses operating in Romania, we are happy to be in a position to offer our services at a preferential fee.

## RENTAL & MOVE IN

### Updated housing tour

- Transfer from the airport to the hotel
- Clarification of the expatriate's needs: size, rooms, neighbourhood, etc.
- Overview over the current market situation concerning apartments and houses
- Visits of the potential homes

### Contract & administrative procedures

**Full assistance** in drafting the lease agreement in the name of your company or individual

- Lease negotiation
- Contract setup
- Inventory
- Payment coordination
- Lease ending procedures (notifications, addendum to the contracts)
- Inventory inspection, walkthrough, preparing and assistance in the delivery procedures
- Information & assistance in signing the utilities contracts and switching the contracts from the owner's name on the expatriate's name

### Follow up and support line

- Ensure that the rented premises fulfil client's needs
- Make contracts more result oriented
- Providing constant communication support for any emerging issue related to the technical situation of the rented properties
- Dedicating a special support line for the company, [support@tudorestates.ro](mailto:support@tudorestates.ro) , in order to assure the proper response time for any kind of request



We take a personal approach to every relocation. Our team strives to provide the most suited properties for any given situation, preference and budget.

We maintain the biggest, most up-to-date properties database in Bucharest and we can provide first hand services.



## FORMALITIES

### Banking & insurance procedure

- Information on different banking and insurance procedures
- Information on insurance companies & products (personal, home, legal responsibility etc.)
- Setting up meetings with bank and insurance representatives
- Assistance in opening a bank account

### Formalities upon departure

- Inventory inspection, walkthrough, preparing and assistance in the delivery procedures

## 2nd RELOCATION

### Complete rental & move-in services

- Clarification of the expatriate's needs: size, rooms, neighborhood, etc.
- Visits of the potential homes
- Lease negotiation
- Contract setup
- Inventory
- Payment coordination
- Follow up and support line

